



August 2026

Dear Student,

I am writing to remind you that GCSE/Level 2 exam results day is on **Thursday 20 August 2026** and you are invited to collect your results from the Academy between **9:00 am and 11:00 am**.

Parents and carers are welcome to attend with you as we would love them to share in the celebration. Please enter through the student doors and head straight into the Agora to collect your results.

To ensure you have all the necessary information for the day, please read the following guidelines, updates, and reminders carefully.

Post-16 Advice and Support

Mrs Lockham, our Careers Advisor, will be on-site during the morning. She will be available to offer support and guidance regarding your Post-16 options and next steps.

Post-Results Services & Centre Policy

If you have concerns about any of your final marks or grades, the Joint Council for Qualifications (JCQ) offers post-results services (clerical re-checks or reviews of marking). Please be aware of our strict Academy policy regarding these services:

- Awarding bodies will not accept applications directly from students or parents. All requests must be submitted and processed exclusively by the centre's Exams Office.
- Before any request can be considered, you must speak to a senior member of centre staff on results day to discuss your performance.
- To ensure a review is the correct decision, the centre's policy is to first request a copy of your marked examination script. Centre staff will review this alongside the official mark scheme to check for errors before agreeing to submit a formal review.
- Marks and subject grades can go down, stay the same, or go up. Once a formal review is submitted, a lowered grade cannot be reversed.
- Written candidate consent is mandatory and must be completed *after* results are issued before we can access your script or submit a review. The final JCQ deadline for the centre to submit requests is **24 September 2026**.

Liberty Academy

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Principal:
Louise Beasley



Result Collection

Exam results are the legal property of the candidate and **cannot** be issued to friends or family members without your explicit permission.

If you need someone else to collect your results, you must provide them with a signed letter of **written consent** to hand to staff.

This letter must confirm your full name, date of birth, the signature of the candidate, and the full name of the person collecting on your behalf.

Please note that we are strictly unable to send results via fax, email, text, or give them over the telephone to anyone.

Certificate Collection and Retention

Certificates are not issued by the awarding bodies until later in the year.

- **Awards Event:** You will be invited to an awards event in **November 2026** to collect your certificates in person.
- **Alternative Collection:** If you cannot attend, you can collect them from the school reception from **early December 2026**.
- **Important Retention Rule:** We are only required to keep certificates for **1 year**, after which they will be securely destroyed or returned to the awarding bodies. Please ensure you collect them, as replacing lost certificates costs approximately £45 per certificate, and some exam boards do not offer replacements.

Please keep us informed if you move to a new address so we can ensure future correspondence reaches you safely. If you require any further information, please do not hesitate to contact the Academy.

We wish you the very best of luck and look forward to celebrating with you on Thursday.

Yours sincerely,

Mrs K Hill
Vice Principal